Registration Form

Personal Data

❑Prof ❑Dr ❑Mr ❑Mrs ❑Ms ❑Other (please specify) _____

First name																					
Last name																					
Job title																					
Company name																					
Department																					
Mailing address																					
Postal Code and City																					
Country																					
Telephone and fax																					
Email																					
Accompanying person																					

Registration Fees

Early bird rate applicable until 28 February 2011

Before 28 February 2011	**Please check as appropriate**		**After 28 February 2011**	**Please check as appropriate**	
Member of IRF	**€ 300**	❑	Member of IRF	**€ 450**	❑
Non-Member	**€ 500**	❑	Non-Member	**€ 650**	❑

Important notice: On-site registration will be charged an extra € 10. - handling fee.

Symposium Dinner	❑Yes	❑No	**Accompanying person for dinner**	❑Yes	❑No

An INTERNATIONAL ROAD FEDERATION FEDERATION ROUTIERE INTERNATIONALE event

hosted by

the way to move on SEARCH CORPORATION

Payment details

Full registration payment must be made prior to the Symposium.

❑ **By credit card**

❑ Visa ❑ Master/Euro Card ❑ American Express*

Name of cardholder	
Card number	
Expiry date	
CVC	
Billing address*	

Signature _____

*For American Express cards the full billing address is needed if different from address mentioned above

❑ **By bank transfer**

Please transfer the total amount in euros net of all bank charges, with reference "Bucharest Symposium" and the delegate's name to: Credit Suisse, Geneva/Switzerland, IRF account no. 346977-82 EUR, IBAN CH95 0483 5034 6977 82000- BIC: CRESCHZZ12A 4251CB

Cancellation Policy

Registration

(a) All registration forms must be completed with the payment details and be sent to the IRF secretariat at the address mentioned below.

(b) Registration fees have to be fully paid to receive the Symposium badge.

(c) An official receipt will be forwarded to all registered delegates upon receipt of full payment.

(d) All registration fees are payable in euros.

(e) Registration fees include coffee breaks, lunches, dinner on 10 and 11 May 2011, and Symposium material.

(f) Accompanying persons do not have access to the Symposium nor the lunches. Accompanying persons are welcome to the dinner of 10 May 2011.

(g) Requests for invitations and visa support letters should be sent to: **scostamarini@irfnet.org** at least 2 months prior to the event.

Cancellations/Refunds

(a) Any cancellation of registration must be made in writing to the IRF secretariat to the email address mentioned below.

(b) The refund of registration fees per delegate is as follows:

- Cancellations received in writing before 18 April 2011: refund of 80% of registration fee.
- After 18 April 2011: **no refund of registration fee**.

Accommodation

(a) Please make your room reservation directly with the hotels. Special rates are given to IRF delegates. **Capital Plaza Hotel**: www. www.capitalplaza.ro or **Unique Hotel**: www.hotelunique.ro. For all hotel information please visit IRF website www.irfnet.org.

Date:_____ Signature: _____

Contact us

The programme and registration information including fees is available on the IRF website – **www.irfnet.ch**
For further inquiries:

Programme
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