



Registration Form

Personal Data

Prof
 Dr
 Mr
 Mrs
 Ms
 Other (please specify)

First name																				
Last name																				
Job title																				
Company name																				
Department																				
Mailing address																				
Postal Code and City																				
Country																				
Telephone and fax																				
Email																				
Accompanying person																				

I have special access requirements

Registration Fees

Early bird rate applicable until 28 February 2011!

Before 28 February 2011		Please check as appropriate
Member of IRF	€ 300	<input type="checkbox"/>
Non-Member	€ 500	<input type="checkbox"/>

After 28 February 2011		Please check as appropriate
Member of IRF	€ 450	<input type="checkbox"/>
Non-Member	€ 650	<input type="checkbox"/>

Important notice: On-site registration will be charged an extra € 10. - handling fee.

Symposium Dinner	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Accompanying person for dinner	<input type="checkbox"/> Yes	<input type="checkbox"/> No
------------------	------------------------------	-----------------------------	--------------------------------	------------------------------	-----------------------------

I require vegetarian meal

Payment

Full registration payment must be made prior to the Symposium.

By credit card

Visa
 Master/Euro Card
 American Express*

Name of cardholder																				
Card number																				
Expiry date																				
CVC																				
Billing address*																				

Signature

*For American Express cards the full billing address is needed if different from address mentioned above

By bank transfer

Please transfer the total amount in EUROS net of all bank charges, with reference "Bucharest Symposium" and the delegate's name to: Credit Suisse, Geneva/Switzerland, IRF account no. 346977-82 EUR, IBAN CH95 0483 5034 6977 82000- BIC: CRESCHZZ12A 4251CB

Cancellation Policy

- | | |
|-----------------------|---|
| Registration | <ul style="list-style-type: none">(a) All registration forms must be completed with the payment details and be sent to the IRF secretariat at the address mentioned below.(b) Registration fees have to be fully paid to receive the Symposium badge.(c) An official receipt will be forwarded to all registered delegates upon receipt of full payment.(d) All registration fees are in Euros.(e) Registration fees include coffee breaks, lunches, dinner on 10 and 11 May 2011, and Symposium material.(f) Accompanying persons do not have access to the Symposium nor the lunches. Accompanying persons are welcome to the dinner of 10 May 2011.(g) Requests for invitations and visa support letters should be sent to: info@irfnet.org at least 2 months prior to the event. |
| Cancellations/Refunds | <ul style="list-style-type: none">(a) Any cancellation of registration must be made in writing to the IRF secretariat to the email address mentioned below.(b) The refund of registration fees per delegate is as follows:<ul style="list-style-type: none">– Cancellations received in writing before 18 April 2011: refund of 80% of registration fee.– After 18 April 2011: no refund of registration fee. |
| Accommodation | <ul style="list-style-type: none">(a) Please make your room reservation directly with the hotels. Special rates are given to IRF delegates. Capital Plaza Hotel: www. www.capitalplaza.ro or Unique Hotel: www.hotelunique.ro. For all hotel information please visit IRF website www.irfnet.org. |

Date: _____

Signature: _____



Contact:
International Road Federation, Geneva
Sandra Costa-Marini
Tel.: +41 22 306 0260 – Fax: +41 22 306 0270
scostamarini@irfnet.org – info@irfnet.org
www.irfnet.ch

